

**Australian Capital Territory
Junior Rugby Union** (Incorporated)

CONSTITUTION

As amended to
6 February 2024

Australian Capital Territory Junior Rugby Union (Incorporated)

THE CONSTITUTION

1. **TITLE:**

The name of the Union shall be - The Australian Capital Territory Junior Rugby Union (Incorporated).

2. **OBJECTS:**

To control, organise, administer and develop junior rugby for age grades up to and including Under 20 Grade, in the Australian Capital Territory and such areas as may be determined by the Australian Junior Rugby Union (Incorporated) or the Australian Capital Territory and Southern New South Wales Rugby Union.

3. **AFFILIATION:**

The Australian Capital Territory Junior Rugby Union (Incorporated) shall affiliate with the Australian Capital Territory and Southern New South Wales Rugby Union, the Australian Junior Rugby Union (Incorporated) and such other bodies as may be determined from time to time.

4. **MEMBERSHIP:**

The Australian Capital Territory Junior Rugby Union (Incorporated) shall comprise such clubs and organisations as were members on **31 October 1980** and other approved clubs and organisations which may be admitted from time to time. Each member club or organisation shall be furnished a copy of the Constitution, By-Laws and Rules of Competition of the Australian Capital Territory Junior Rugby Union (Incorporated).

5. **SUBSCRIPTION:**

The Annual Subscription for member clubs and organisations shall be determined by the Annual General Meeting and shall be payable within one month from the date of the February Meeting of Council or within one month from the date of acceptance of membership unless remitted in whole or in part by a decision of Council.

6. **NON-PAYMENT OF SUBSCRIPTION:**

Any club or organisation, which fails to pay its annual subscription on or before the due date, may, by decision of the Executive, be suspended from membership until such payment is made.

Australian Capital Territory Junior Rugby Union (Incorporated)

7. OFFICE BEARERS:

- a) The following office bearers shall be elected by ballot at the Annual General meeting:
- Patron
 - President
 - Senior Vice-President
 - Vice President (2)
 - Honorary Treasurer
 - Honorary Secretary
 - Honorary Assistant Secretary
 - Honorary Publicity Officer
 - Honorary Auditor
- b) No person shall, at any one time, hold more than one of the above-mentioned offices. Office bearers shall hold office until the next Annual General Meeting or until removed by a two-thirds majority of members present at a Meeting of Council.

8. EXECUTIVE:

- a) The Executive of the Australian Capital Territory Junior Rugby Union (Incorporated) shall consist of the following:
- President
 - Senior Vice-President
 - Vice President (2)
 - Honorary Treasurer
 - Honorary Secretary
 - Honorary Assistant Secretary
 - Honorary Publicity Officer
- b) Members of the Executive shall be ex-officio members of all sub-committees of the Australian Capital Territory Junior Rugby Union (Incorporated) except sub-committees referred to in Clause 10.
- c) Five members shall represent a quorum for meetings of the Executive.

Australian Capital Territory Junior Rugby Union (Incorporated)

9. COUNCIL – POWERS AND PROCEDURES

- a) The affairs of the Australian Capital Territory Junior Rugby Union (Incorporated) shall be managed by a Council comprising:
 - i the Executive
 - ii two delegates (or their proxies) of each member club or organisation
 - iii Life Members of the Australian Capital Territory Junior Rugby Union (Incorporated)
- b) The Council shall hold its Annual General Meeting in the Month of November or if there are any extenuating circumstances, the Meeting, with the agreement of a majority of Members, can be postponed to the month of December or the months of January or February in the following year.
- c) The Council shall meet monthly except in the months of November, December and January when meetings shall be at the discretion of the Council.
- d) At all meeting of the Council the following minimum number of eligible voters shall constitute a quorum.
 - i. four (4) Executive members, and
 - ii. at least ten (10) voting members.
- e) At all meetings of the Council voting shall be restricted to members as specified in Clause 9 (a) above.
- f) At all meetings of the Council, the Chairman shall have a casting vote as well as a deliberate vote and no member shall exercise more than one vote even though he may hold more than one voting position by virtue of Clause 9 (a) above.
- g) At all meetings of the Council, voting (except in elections where a ballot shall be held) shall be by show of hands unless the meeting otherwise decides.
- h) The Council, by resolution, may admit visitors to its meetings and the Chairman may permit such visitors to address the meeting.
- i) The Council shall have power to direct any club or organisation in the choice of its colours.
- j) The Council shall have power to direct any club or organisation to choose and be registered under some other name than the one proposed or registered.

Australian Capital Territory Junior Rugby Union (Incorporated)

- k) The Council shall have power to fill any vacancy occurring during the year.
- l) The Council shall determine the grades of competition for the season at the first meeting after the Annual General Meeting.
- m) The Council shall determine the grades of competition and/or group of grades to which selectors and coaches shall be appointed at the first meeting after the Annual General Meeting.
- n) The Council shall have power to appoint sub-committees if and when required, in addition to those elsewhere required by this Constitution. Each sub-committee shall furnish a report to each Council Meeting, if required. The report by the Judicial Sub-Committee will not be subject to discussion except on the case of an appeal being notified. At all sub-committee meetings a quorum shall comprise a majority of members of the sub-committee.
- o) Any meetings of Council may be adjourned to such other time and place as a majority of members present may resolve.
- p) The Council shall appoint the Selectors, Coaches and Managers for all representative teams no later than the March Council Meeting after the Annual General Meeting.

10. SUB-COMMITTEE:

The Council shall appoint at the Annual General Meeting a Judicial Committee. This Committee shall consist of a minimum of five members, of whom at least three shall be members of the Council and shall appoint its own Chairman. It shall deal with protests and other matters arising from the Rules of the Competition.

11. MEETINGS

- a) The Annual General Meeting of the Australian Capital Territory Junior Rugby Union (Incorporated) shall be held in the month of November or as outlined under Section 9 b), in the months of December or January or February the following year. Notification of this meeting shall be in writing and shall be forwarded to member clubs and organisations at least ten days prior to the date of the meeting.
- b) The following business shall be conducted at the Annual General Meeting:
 - i Presentation of the Annual Report and Financial Statements
 - ii Election of Office Bearers

Australian Capital Territory Junior Rugby Union (Incorporated)

- iii. Appointment of Delegates to the Australian Capital Territory Rugby Union (Incorporated) and Australian Junior Rugby Union (Incorporated).
 - iv. Adoption of Rules of Competition
 - v. Notice of Motions (if any)
 - vi. Determination of Annual Subscription.
 - vii. General Business
- c) Special General Meetings shall be convened as follows:
- i. By direction of the Council
 - ii. By direction of the Executive
 - iii. By requisition made in writing to the Honorary Secretary and signed by the Honorary Secretary of a majority of member clubs and organisations.
- d) In each case, at least ten days notice in writing shall be given to all members of the Council and the notice shall state the business proposed to be transacted.
- e) No business other than that for which the meeting has been called shall be transacted at a Special General Meeting.
- f) Delegates of member clubs and organisations, the Executive and Life Members, shall sign an attendance sheet indicating the club or organisation they represent or their position in the Australian Capital Territory Junior Rugby Union (Incorporated) before the commencement of each General Meeting.
- g) At all meetings of Council, the President shall occupy the chair; in his absence the Senior Vice-President; and in his absence a Vice-President elected by the meeting. Otherwise, the meeting shall elect a Chairman.

Resolutions of which due notice has been given, for consideration at the Annual General Meeting or Special General Meeting, shall not be carried unless a majority of two-thirds of the members present is obtained.

12. GENERAL

In the case of an emergency arising between meetings of the Council, the Executive shall have power to act on behalf of the Council.

13. DISQUALIFICATION

The Council may fine, suspend, expel or otherwise deal with any member of the Council or a member of a club or organisation, or organisation, guilty of any breach

Australian Capital Territory Junior Rugby Union (Incorporated)

of this Constitution, of the Rules or Competition, or of the By-Laws of the Australian Capital Territory Junior Rugby Union (Incorporated), or for misconduct. Every fine, suspension or expulsive shall be notified to the Club concerned and to the Australian Capital Territory Junior Rugby Union (Incorporated). No member of Council or club or organisation shall be fined, suspended or expelled or other wise dealt without a two-thirds majority of members present voting in favour.

14. AMENDMENT OF CONSTITUTION

This Constitution may be amended only at an Annual General Meeting or at a meeting especially convened for the purpose, provided that ten days notice of the proposed amendment in writing has been given to each member of Council and to each club or organisation. Any amendments of the Constitution can only be passed by at least a two-thirds majority of members voting.

15. LIFE MEMBERS

Any person whose services have been of outstanding value to the Australian Capital Territory Junior Rugby Union (Incorporated) may be elected to Life Membership of the Australian Capital Territory Rugby Union (Incorporated) at an Annual General Meeting only, and on the recommendation of the Council at least one month prior to the Annual General Meeting. A Life Member may hold office.

16. RULES OF COMPETITION

All competitions under the control of the Australian Capital Territory Junior Rugby Union (Incorporated) shall be conducted in accordance with the Rules of Competition adopted by the Annual General Meeting or a Special General Meeting.

17. BY-LAWS

a) The Council shall have power to make By-Laws prescribing all matters which by the Constitution are required to be prescribed or which may be necessary or expedient or convenient for the proper conduct and management of Australian Capital Territory Junior Rugby Union (Incorporated).

b) The Council shall have power to amend or repeal any By-Laws made by it.

18. WINDING UP

a) In the event of the Australian Capital Territory Junior Rugby Union (Incorporated) ceasing to function, all cash and assets shall become the property of the Australian Capital Territory Rugby Union (Incorporated) and failing that body functioning, the Australian Junior Rugby Union (Incorporated).

Australian Capital Territory Junior Rugby Union (Incorporated)

- b) In the event of being wound up
 - i every member, and
 - ii every member who, within a period of twelve months immediately proceeding the commencement of winding up

is liable to contribute assets of the Australian Capital Territory Junior Rugby Union (Incorporated) for payment of debts or liabilities of the Australian Capital Territory Junior Rugby Union (Incorporated) and for costs, and charges, and expenses of the winding up and for the adjustment of the rights of the contributories among themselves such sum, not exceeding \$10.00 as may be required, but a former member is not liable so to contribute in respect of any debt or liability of the Australian Capital Territory Junior Rugby Union (Incorporated) contracted after they ceased to be a member.

19. FUNDS AND ASSETS

- a) The funds and assets of the Australian Capital Territory Junior Rugby Union (Incorporated) shall be held in the names of the President, Honorary Secretary and Honorary Treasurer
- b) The funds shall be lodged in an approved bank and the account shall be operated by any two of the officers in 19(a) above.